

**TOWN OF SPRINGFIELD, VERMONT**  
**RETURN THIS FORM ON OR BEFORE JANUARY 20\***  
**TAXABLE BUSINESS PERSONAL PROPERTY**

THIS RETURN MUST BE FILED, EVEN IF YOU NO LONGER HAVE PERSONAL PROPERTY WITHIN THE TOWN, OTHERWISE YOU MAY BE ASSESSED BASED ON YOUR PRIOR YEAR'S VALUATION.

LAST KNOWN ADDRESS

ADDRESS CHANGE(S)

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BUSINESS PERSONAL PROPERTY is personal property which is regularly used as income producing property. It includes "tangible personal property of a DEPRECIABLE nature used or held for use in any trade, business, professional practice, transaction, activity or occupation conducted for profit including, without limitation, all furniture and fixtures, apparatus, tools, implements, books, machines, boats, construction devices, and all personal property used or intended to be used for the production, processing, fabrication, assembling, handling or transportation of anything of value, or for the production, transmission, control or disposition of power, energy, heat, light, water or waste..."

NOTE: Business personal property also includes computer software.

**INSTRUCTIONS:** Report all personal property as defined above. This includes all personal property even if it has been 100% depreciated as it may still have value. For each item list:

- 1) The year it was acquired.
- 2) The original cost new.
- 3) The present DEPRECIATED BOOK VALUE (not depreciation). The residual value you report here should be the same or very similar to the remaining value after depreciation as reported to the Internal Revenue Service for income tax purposes. Include all personal property even if it is subject to Section 179 of the I.R.S. code.
- 4) Your estimate of the item's MARKET VALUE. This may differ from the depreciated book value and the Listers may or may not agree with your value estimate.
- 5) SIGN AND DATE the report.
- 6) Return the report on or before January 20\* to:

**Board of Listers**  
**96 Main Street**  
**Springfield, VT 05156**  
**Tele: (802) 885-2104**  
**Fax: (802) 885-1617**

**32 V.S.A. ss 4084. PROCEDURE UPON FAILURE TO RETURN CORRECT INVENTORY**

If the listers believe that an inventory does not contain a full, true and correct statement of the taxable property of such person, the listers shall ascertain as best they can the amount of the taxable property of such person and appraise the same at its fair market value.....

I do solemnly swear (or affirm), under the pains and penalties of perjury, that, to my best knowledge and belief, the foregoing inventory by me subscribed is a full, true and correct list and description of all taxable property which should be set in the list to me.

Signed \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

\* Article Three Section IV of the Springfield Town Charter dated May 21, 1985 establishes January 1 as the assessment date, NOT April 1.

**TAXABLE PERSONAL PROPERTY**  
**SEE INSTRUCTIONS ON REVERSE SIDE**  
**ATTACH ADDITIONAL PAGES IF MORE SPACE IS NEEDED**  
**PLEASE BE SPECIFIC**  
**THIS RETURN IS DUE ON OR BEFORE JANUARY 20**

DESCRIPTION AND YEAR ACQUIRED	COST NEW	DEPRECIATED BOOK VALUE	FAIR MARKET VALUE OWNER'S	LISTERS'
I.) EQUIPMENT				
i.e. Manufacturing				
equipment. Office,				
store, shop or				
furniture and				
equipment.				
Gasoline pumps				
and tanks not listed				
as real estate.				
Computer hard-				
ware and software.				
II.) GENERAL				
i.e. Household				
furniture and				
equipment used for				
income production				
as in a B&B and/or				
an apartment				
building. Standing				
timber without				
land.				
TOTALS				

Below, please provide the name and address of the owner(s) or personal property that you lease.

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Type of Property \_\_\_\_\_

Please provide a separate list if more space is needed. Thank you.