

MEMO

TO: Thomas Yennerell, Town Manager
Springfield Select Board

FROM: Jeffery F. Strong, Director
Highway Department
Water/Wastewater Department

DATE: March 23, 2018

RE: Monthly Reports

Attached please find the monthly reports for the Highway and Water Departments for
November 2017 – February 2018.

J.F.S.

Monthly Activities
Springfield DPW
Highway Division
November 2017

1. Weekly rubbish and recycling removal at town buildings.
2. Grading roads to winter specifications.
3. Dust control was used as needed, 850 Gallons.
4. Hauled gravel as needed.
5. Tree clean up following wind and rain storms.
6. Cleaning of culverts and ditch lines.
7. Brush cut around street signs.
8. Roadside Mowing.
9. Street signs were replaced as needed.
10. Mowed and trimmed all 23 islands as needed.
11. Repaired several catch basins.
12. Hot mixed potholes.
13. Used asphalt grindings to stabilize shoulder after paving WWTP and Dutton District.
14. Undercoated remainder of DPW fleet.
15. Removed leaves from ditch lines with blower to prevent culverts from being plugged.
16. Picked up leaves in town to prevent clogged catch basins.
17. Plow Stakes were put up in problem areas.
18. Snow Fence was put up.
19. Flagged for contractor doing test borings for Cutler & Massey Road project engineering.
20. New employee attended Flagging Class.
21. Brush moved from Transfer Station to DPW.
22. Crushed containers regularly at Transfer/Recycle facility.
23. Moved Christmas Tree from Town Office to Great Hall at Town Clerks Request.

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TOWN OF SPRINGFIELD
WATER SYSTEM DIVISION
MONTHLY REPORT
DECEMBER, 2017

Along with the following projects the Water Division personnel performed daily, routine monitoring of pump stations, water tanks, telemetry pits and the Reservoir.

1. Removed snow around pump stations and water properties.
2. Performed Eight (8) water off and/or ons.
3. Eleven (11) Closings were done. (Sale of Property).
4. Replaced Three (3) meters.
5. Installed or replaced Three (3) remote readers.
6. Ten (10) routine Coliform samples taken.
7. Installed hydrant markers.
8. Remove snow from fire hydrants throughout town.
9. Water department personnel continues with on line PACIF training.
10. Tested all backflow preventers in the water department.
11. Finished Source Protection (PSOC) potential source of contamination survey sheets and submitted them for approval.
12. Tried to fix wall heater in Reservoir pump station. Ordered new heaters.
13. Vacuumed pits in wellfield.
14. Removed fallen tree at the west side tank.

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Monthly Activities
Springfield DPW
Highway Division
February 2018

1. Weekly rubbish and recycling removal at town buildings.
2. Cleaning of culverts and ditch lines.
3. Portable steamer was used to thaw several culverts during rain and ice events.
4. Basins and storm drains checked and cleared of debris several times.
5. Gradér peeled ice buildup on several roads.
6. 2 loads of cold patch were brought in to fill potholes.
7. Snow banks were shelved and intersections pushed back to increase visibility over snowbanks.
8. February brought us another 7 snow storms totaling 22" of snow.
9. Snow was picked up overnight in the downtown area twice and several other areas were done during the day.
10. Weight Restriction signs were posted for spring thaw conditions.
11. Investigated sink hole that appeared on Mineral Street, contractor who did work there last year was contacted by our engineer.
12. DPW Director, Operations Supervisor and two Foreman attended workshop in WRJ regarding Tier 2 storage.
13. Received new Vacuum Truck.
14. Brush moved from Transfer Station to DPW.
15. Crushed containers regularly at Transfer/Recycle facility
16. Cemetery Division performed 1 full burial.

TOWN OF SPRINGFIELD
WATER SYSTEM DIVISION
MONTHLY REPORT
FEBRUARY, 2018

Along with the following projects the Water Division personnel performed daily, routine monitoring of pump stations, water tanks, telemetry pits and the Reservoir.

1. Remove snow at water properties.
2. Performed Thirteen (13) water on/off.
3. Two (2) Closings were done. (Sale of Property).
4. Replaced Three (3) meters.
5. Installed or replaced Three (3) remote readers.
6. Ten (10) routine Coliform samples taken.
7. Remove snow from around fire hydrants.
8. One water technician attended a training seminar.
9. All water personnel attended hydrant maintenance class.
10. Investigated rusty water complaint at 44 Pine St.
11. Met with Tom Therrien from EII on updating our SCADA system.
12. Marked out water lines for Vt. AOT. around Chester Rd culvert replacement project.
13. Assisted sewer collection.
14. Marked water lines in various locations for GMP.

15. Repaired water leak on 10" Asbestos cement water line on South St.
16. Collected on delinquent accounts.
17. Personnel continued with online training. (PACIF/VLCT).
18. The department continues to work on the Lead Assessment Grant project.