

## MEMO

TO: Thomas Yennerell, Town Manager  
Springfield Select Board

FROM: Jeffery F. Strong, Director  
Highway Department  
Water/Wastewater Department

DATE: April 6, 2017

RE: Monthly Reports

Attached please find the monthly reports for the Highway, Water and  
Wastewater Departments for March 2017.

Monthly Activities

Springfield DPW

Highway Division

March 2017

1. Weekly rubbish and recycling removal at town buildings.
2. Cleaning of culverts and ditch lines.
3. Cleared basins of snow and ice.
4. Limbs and brush cut and chipped.
5. Hauled in gravel to stockpile.
6. Hauled gravel to grader to repair soft dirt roads.
7. Cold Patched potholes.
8. Peeled Ice in trouble spots.
9. Picked up Snow in several areas during the day and two times overnight.
10. Hired 3 ten wheel trucks to assist with snow pick up.
11. Plowed, Salted and Sanded 1 two day storm event amounting to around 17" of snow. There were also a couple of days that required sanding and salting.
12. Hauled in two loads of cold patch.
13. Put up Seasonal Weight Limit Restriction signs on dirt roads.
14. Removed snow from and gained access to Town acquired buildings on Main Street.
15. Removed light pole that was knocked over in front of Huber Building.
16. Replaced snap bolts that had broken that were holding American flag at the Blue Star Memorial on Main Street.
17. Moved voting equipment to and from Town Office and Riverside Middle School as well as put up directional signage per the Town Clerks request.
18. Crushed containers regularly at Transfer/Recycle facility.
19. Assisted Recycle with daily operations due to them being short staffed.
20. Moved brush pile from Recycle to DPW burn pile.
21. Assisted Water Department with leak.
22. Highway Foremen attended workshops on Safety and Lockout Tagout.
23. Moved books from Library to Armory and Recycle for FOSTL.
24. Cemetery Division had one burial for the month.

TOWN OF SPRINGFIELD  
WATER SYSTEM DIVISION  
MONTHLY REPORT  
MARCH, 2017

Along with the following projects the Water Division personnel performed daily, routine monitoring of pump stations, water tanks, telemetry pits and the Reservoir.

1. Read twenty-six (26) meter books for billing.
2. Performed eight (8) water off and or on.
3. Three (3) Closing were done, (Sale of Property).
4. Replaced three (3) meters.
5. Ten (10) routine Coliform samples taken.
6. Vactored valves on paving list.
7. Performed meter re-reads
8. Collected on Delinquent water and sewer accounts.
9. Assisted Wastewater Collection Division.
10. Performed one (1) leak check.
11. Surveyed valves on paving list.
12. Repaired water leak at 165 Union St.
13. Replaced curb stop rod at 44County Rd.
14. Located curb stop at 160

15. Replaced curb box at 160 Wall St.

16. Located curb stop at 49 School St.

MONTHLY ACTIVITIES  
WWTP  
MARCH

1. Monthly monitoring of the Pretreatment Facility and Western Seep.
2. Sent WR-43 reports for the Treatment Plant.
3. We shipped our spent carbon out from the PTF this month.
4. We had our generator at #6 worked on twice this month. We noticed it would not start during our weekly generator checks.
5. We had our overhead door fixed in the garage this month.
6. We had installed our rebuilt pump into pump station #8 again. There is still a problem with it and we will be sending it back.
7. We had BDP here this month to look over our press and fix a few small things for us.
8. The majority of our time is training two new operators. They are doing an excellent job and both are learning very quickly.

The personnel at the treatment plant performed daily operations to ensure that the final effluent remains exceptional and the solids handling continues to perform well. We were able to achieve no violations for the month of March.

## MONTHLY ACTIVITIES WW COLLECTION MARCH

1. We performed the daily checks of known trouble spots throughout town to ensure a good running collection system.
2. Inspected outfalls regularly and filed the State report.
3. Removed grit and rags from the river crossings and various trouble spots on a regular basis.
4. We had a call to Union Street. The landowners line was plugged. We are keeping an eye at this location because the line needs to be dug and replaced by the landowner for public health.
5. We had a call to Pearl Street. We inspected the line and will be working with the landowners to fix his line because it is possible that their line was not reconnected during past CSO work.
6. We had a call to Park Ridge. The landowners line was plugged.
7. We had a call to Commonwealth. The landowners line was plugged. During our investigation, we found a sinkhole over our line and we will be digging this up very soon to.

The personnel for WW Collection performed daily checks to ensure that the collection system runs and performs to the best of its ability.