

## MEMO

TO: Thomas Yennerell, Town Manager  
Springfield Select Board

FROM: Jeffery F. Strong, Director  
Highway Department  
Water/Wastewater Department

DATE: February 13, 2017

RE: Monthly Reports

Attached please find the monthly reports for the Highway, Water and  
Wastewater Departments for January 2017.

Monthly Activities

Springfield DPW

Highway Division

January 2017

1. Weekly rubbish and recycling removal at town buildings.
2. Cleaning of culverts and ditch lines.
3. Cleared basins of snow and ice.
4. Brush cut around street signs.
5. Cold Patched potholes.
6. Peeled Ice in trouble spots.
7. Picked up Snow in several areas.
8. Plowed, Salted and Sanded 5 storm events amounting to around 10" of snow, sleet and rain.
9. Crushed containers regularly at Transfer/Recycle facility.
10. Assisted Recycle with daily operations due to them being short staffed.
11. Removed dead raccoon from Main Street.
12. Moved Brush from Recycle to DPW burn pile.
13. Moved Glass from Recycle to DPW Crush site
14. Moved books from Library to Armory and Recycle for FOSTL.
15. Cemetery Division did not have any burials for the month.

TOWN OF SPRINGFIELD  
WATER SYSTEM DIVISION  
MONTHLY REPORT  
JANUARY, 2017

Along with the following projects the Water Division personnel performed daily, routine monitoring of pump stations, water tanks, telemetry pits and the Reservoir.

1. Assisted highway plowing snow.
2. Performed ten water off and/or on.
3. Two (2) Closings were done. (Sale of Property).
4. Replaced (10) meters.
5. Installed or replaced Ten (10) remote readers.
6. Ten (10) routine Coliform samples taken.
7. Removed snow from water dept. properties.
8. Replaced frozen meter 62 Main St.
9. Located valves for PCM.
10. Vactored valves out on Clinton St.
11. Replaced broken rod and curb stop at the Animal Hospital.

12. Performed Six (6) leak checks for water customers.
13. Turned on water by-passes.
14. Collected on delinquent accounts.
15. Investigated water leak at 407 River St.
16. Assisted wastewater collection.

## MONTHLY ACTIVITIES WW COLLECTION JANUARY

1. We performed the daily checks of known trouble spots throughout town to ensure a good running collection system.
2. Inspected outfalls regularly and filed the State report.
3. Removed grit and rags from the river crossings and various trouble spots on a regular basis.
4. We had a call to check the sewer on Wall Street. It was a plug on the landowners side.
5. We flushed the line by the Town Hall twice this month. We will get the camera in there this summer to see if there is a problem that needs to be dug up.
6. We had a call to East Lane for sewage coming out of the bank. This was the landowners line and they had it fixed quickly once notified.
7. Had a call to Poplar Street for a sewer check. The landowners line was plugged.
8. We had a call to Front Street. We flushed and cleaned our line and fixed the problem.
9. We had a call to Buena Vista for a sewer check. The landowners line was plugged.

The personnel for WW Collection performed daily checks to ensure that the collection system runs and performs to the best of its ability.

# MONTHLY ACTIVITIES

## WWTP

### JANUARY

1. Monthly monitoring of the Pretreatment Facility and Western Seep.
2. Sent WR-43 reports for the Treatment Plant.
3. Sent out quarterly PTF and Compost reports to the State this month.
4. We replaced the drive electronics on clarifier #3 this month. All three secondary clarifiers are now in operation.
5. We had a new bladder installed in our heat system this month.
6. We had some work done on our boilers this month. We needed a new low water cutoff switch on boiler #3.
7. We had our heat system drained and new glycol put in. With all the problems we were having the system tested at mostly water. Fortunately we got the glycol in before any problems could arise.
8. We have been training our new operator this month. Max Tier has been learning quickly and will be an asset to the Treatment Plant.

The personnel at the treatment plant performed daily operations to ensure that the final effluent remains exceptional and the solids handling continues to perform well. We were able to achieve no violations for the month of January.