

TOWN OF SPRINGFIELD  
LIBRARY BOARD OF TRUSTEES  
TUESDAY, September 10, 2019  
6:30 pm at the Library

FINAL APPROVED Minutes

1. Call to Order – Anna Boarini (chairperson) called the meeting to order. Other members present were Jennifer Dechen (vice chairperson), Ralph Jacobs, Herb Jamison, Margery Reurink and newest member pattrice jones. Also present: Sue Dowdell (Library Director)
2. Additions and subtractions- Sue wished to add author events to the discussion below.
3. Public Comments- No members of the public present.
4. Appointment of Secretary- Motion to nominate Margie Reurink by Jen Dechen. Motion seconded by pattrice jones. Motion accepted by all trustees. Margie Reurink will serve as Secretary from this point forward.
5. Review of meeting July 16th- Motion to approve Herb. Motion seconded by Ralph. All members accepted. Motion approved.
6. Director's Report- Sue reviewed the report and spoke to some of the highlights of the summer. (see attached)
7. Trustee Training- Available throughout the state for Trustees in the next month or so. An email was passed on to Trustees with the dates/times/locations.
8. Meetings and Exhibit Policies Discussion- Sue wishes to separate the two policies into Policy for Use of Library Spaces and Exhibit Policy. Sue wished to review the policy due to display boards having multiple items that may be posted and not removed for some time, etc. She would like to review the policy of both the family room and also the Flynn Room to clarify the rooms' usage, etc. Board was asked to take proposed policies and review. Sue will email copies of similar policies from libraries in Brattleboro and Burlington for trustee review as well.
9. Author event- Lisa Comstock is coming to the SteamPunk event and Erin Rounds will be presenting about conservation/nature. Sue asked if they are approved to sell books. Based on past protocol, the board approves that these books can be sold during library events that they are participating in. It is the understanding of the board at this time that books may be sold if authors are presenting at the library on their book/interests/etc.
10. Next Meeting- October 8th at 6:30.
11. Motion to adjourn- All in favor- Meeting adjourned.

Respectfully submitted,  
Anna Boarini