

SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION

BOARD OF DIRECTORS' MEETING

September 25, 2018

SRDC Conference Room

8:00 am

MEETING MINUTES

Present: Doug Gurney, Patti Putnam, Dale Williamson, Bob Kendall, Jason Thom, John Tansey, Kristi Morris, Bob Flint, and Paul Kowalski

Absent: Rick Bibens, Caitlin Christiana, Heather Hartford

President Doug Gurney called the meeting to order at 8:00 am

- 1) **Review of minutes from August 28, 2018:** Bob Kendall made a motion to accept the minutes from August 28, 2018, seconded by Jason Thom. So moved.
- 2) **Review of August Financials:** Patti Putnam made a motion to accept the August financials, seconded by Bob Kendall. So moved.
- 3) **Executive Director's Report:** Items will be covered throughout the meeting.
- 4) **Old Business:**
 - a. **J&L 1 Update:** Bob told the Board that the amended draft Corrective Action Plan has been submitted for review by DEC and EPA/TSCA. The CAP includes the bike path extension as well as the demolition of Plant 1.
 - b. **Jones Center Status:** Bob said there was nothing new to report. We are still looking for a tenant for the available space in the south end.
 - c. **Bryants Building:** Bob said the work to close out the EPA grant was completed with the installation of a soil-vapor intrusion system in the south end.
 1. **Renovation Project:** Doug said that a new overhead door was installed and the roof drain leaders were ready for hook up. He and Bob both said that the interior wall work was also set to start.
 - d. **Windsor Riverfront Project:** Paul said that there are still a few minor items that need completing along with the porches. Paul said that the property would receive a certification that will allow for greater mortgage flexibility and lower flood insurance costs. The current plan is to lease the house for a few years.
 - e. **CRDC/WIC/SRDC Transition:**
 1. **RLF Transfer:** Bob said that this is getting more complicated as it goes along. We are working with Jeff Graham and Ethan McNaughton to try to transfer the RLF as it exists now with no liability for the past history.
 - f. **Park Street School/ Black River Innovation Campus:** Bob said that the event last week announcing the Kauffman grant and the launch of BRIC (Black River Innovative Campus) went extremely well. SWCI will file a dba for BRIC. The website for BRIC is up and running and applications for an Executive Director of the Entrepreneurship Center are being accepted.

5) **Other Business:**

- a. **Economic Development District Update:** Bob said that there was nothing new to report at this time.
- b. **“Stronger Communities” Grants – Springfield, Chester & Windsor Updates:** Bob said the Porsche car and BMW Motorcycle show is set for Columbus Day weekend in Chester. Bob said that he and John attended a “Better Connections” committee meeting last month in Windsor. The Town’s plan needs to be completed and submitted by December. Bob also told the Board that Springfield is continuing to work on a potential TIF application for later this year.
- c. **River Valley Employment Fair:** SRDC cosponsored the Fair on September 12th. There were 37 employers present and over 150 in attendance.
 1. **Employer Survey Results:** Bob said that Paul, Heather and Sandy had been working on a DOL-funded project to get employer input on their employment needs. Paul and Sandy spoke to 26 employers at the Fair as well as a pre-summit that we organized.
 2. **DOL Grant Closure:** Bob reported that Heather would be taking the survey results and completing a closure report for the DOL grant.
- d. **Property Purchase Option:** Bob said that this would be talked about in Executive Session.
- e. **Annual Meeting:** The Annual Meeting will be held at the Newsbank Conference Center in Chester on 10/30 at 4 pm. Bob thanked Dale for her help with this.

- 6) **Executive Session:** A motion was made by Rick Bibens to go into Executive Session at 8:34 am seconded by Bob Kendall. So moved.

A motion to come out of Executive Session at 8:53 am was made by Bob Kendall, seconded by Dale Williamson. So moved.

A motion was made by Jason Thom to authorize Bob Flint to execute a no-cost purchase option agreement with George and Hazel Pratt for 3 months. Motion seconded by Patti Putnam. So moved

- 7) **Adjourn:** The meeting was adjourned at 8:55 am

Respectfully,

Sandy Clifford