

Town of Springfield – Cemetery Commissioners
Minutes
Selectmen’s Hall - 96 Main Street - Third Floor

Wednesday, May 1, 2019

Commissioners present: Scott Page, Gerald Patch, John Swanson and Barbara A. Courchesne, Ex-Officio.

Meeting called to order: 5:08 p.m. by Chairman Page

Additions to the Agenda: None, however, Barbara reported that the Chairman’s letter of intent to the Selectboard regarding June 1st rate increase was on their May 13th agenda.

Public Comment: None

Approval of Organizational and Regular Minutes of April 3, 2019: Motion made by John Swanson and seconded by Gerald Patch to approved Minutes. No discussion and unanimously voted in favor.

Nomination for Commissioner Vacancy: Barbara reported that Cliff Weyer declined at this time, however, he would consider petitioning for the next Annual Town Meeting. Commissioners will continue to search to fill vacancy.

Spring update on town cemeteries: To-date there have been two urn and one full burials between Oakland and Pine Grove. Steve Knapp of Public Works is currently working on clean up and downed branches in between rain. Soon the Potters will be cleaning up graves from December burials.

Review draft Ordinance to update Cemetery Rules & Regulations: Barbara explained the details of draft Cemetery Ordinance 2019-1 that Steve Ankuda had prepared for the Commissioner’s review. The draft ordinance is a combination of creating and assigning Cemeteries as Chapter 20 within the Town of Springfield’s Code of Ordinances; incorporating into Chapter 20 current Ordinance 2011-2 and Ordinance 2014-2; as well as incorporating the new rules per December 6, 2017 Minutes. Currently the Ordinance Committee is working on codification and since the town’s Code does not have a section for Cemeteries, Chapter 20 was created now in anticipation of its codification.

Motion made by John Swanson, seconded by Gerry Patch, discussion ensued, and all in favor to add paragraph (d) under ACCESS as follows:

(d) No domesticated animals leashed or unleashed allowed in town cemeteries.

Motion made by Gerry Patch, seconded by Chairman Page, discussion ensued, and all in favor to amend draft Ordinance 2019-1 as follows:

RATES

- Correct transcription error under Section 20-1(a) – Weekend rate should be \$600.00, not \$500.00.

USE AND CONSTRUCTIONS STANDARDS

- Correct transcription error under Section 20-2 (d)(d) – the second (d) should be (e).
- Restructure paragraphs as follows:
 - Move (l), (m), (“n” is missing) (o), (p) to appear after (f)
 - Move (k) after (p)
 - Move (g), (h), (i), (j) to appear as the last four paragraphs.
 - Re-alphabetize paragraphs

Adjournment: **Motion** made, seconded and approved unanimously to adjourn at 5:55 p.m.

Respectfully submitted,

Barbara A. Courchesne

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Cemetery Commissioner, Ex-Officio