

Town of Springfield – Cemetery Commissioners

Minutes of Organizational Meeting

Selectmen's Hall - 96 Main Street - Third Floor

Wednesday, May 2, 2018

Commissioners present: Hugh Putnam, Scott Page, John Swanson, Gerry Patch and Barbara A. Courchesne, Ex-Officio.

Call to Order: 5:02 p.m. by Town Clerk, Barbara A. Courchesne

Additions to Agenda: None

Public Comment: None

Nominations/Vote Chair and Vice-Chair: Gerry Patch nominated Scott Page as Chairman, motion was seconded by John Swanson. There were no other nominations and nominations were closed. Vote was unanimous to elect Scott Page as Chairman to act until the next town meeting. Barbara Courchesne turned the meeting over to Chairman Page who proceeded with the nominations for Vice-Chair. Scott Page nominated Gerry Patch as Vice-Chair, motion was seconded by John Swanson. There were no other nominations and nominations were closed. Vote was unanimous to elect Gerry Patch as Vice-Chair to act until next town meeting.

Adopt Rules of Procedure: Barbara Courchesne stated that the proposed Rules of Procedure were the same from the prior year except that since the Commission now meets regularly and its meeting dates are published in the Annual Report that the posting requirements have been reduced to the three adopted by the town which are, Town Hall, Town Library and North Springfield Post Office. Motion made and seconded to adopt Rules of Procedure. Vote was unanimous.

Setting of 2018 Meeting Schedule: Motion made and seconded to set the meeting schedule for the first Wednesday of each month through November, except for the month of July in which the meeting will take place on the second Wednesday.

Adjournment: Motion by Gerry Patch and seconded by John Swanson to adjourn at 5:17 p.m.

Respectfully submitted,

Barbara A. Courchesne

Barbara A. Courchesne
Cemetery Commissioner, Ex-Officio