

Town of Springfield - Board of Civil Authority

Organizational Meeting

Selectmen's Hall - 96 Main Street - Third Floor

Thursday, February 2, 2017, 5:30pm Minutes

Justice of the Peace Members Present:

Ernest Lamphere
Warren Cross
Mark Greenvall
Kathleen Stankevich
Steve Sysko
Beth Gray
Cynthia Martin
Tom Hall
John Stettner
Dave Yesman
Stephen Matush

Selectperson Members Present:

Peter MacGillivray
Walter Martone

Others:

Barbara A. Courchesne, Town Clerk
Maxine M. Aldrich, Assistant Town Clerk

1. Call to Order

The meeting was called to order at 5:30pm by Barbara A. Courchesne, Town Clerk.

2. Additions to Agenda

None.

3. Oath of Allegiance and Oath of Office for Justices of the Peace

The Town Clerk issued the Oath of Allegiance and the Oath of Office to the newly elected Justices of the Peace. The Clerk requested the Justices to complete and turn in their contact information sheet. She referred to the information resource list and advised that she can print any of the resources if needed. There are no changes yet, but the Secretary of State will be changing the Justice of the Peace guide, and the Clerk will advise the Justices when that happens. The Clerk stated there are no trainings scheduled. She also referred to the notary public application for anyone who is not already a notary, the application is between the Justice and the State of Vermont, and there is no fee as long as the applicant is a Justice of the Peace.

The Clerk reminded the members that there are three boards: the Board of Civil Authority, the Board of Tax Abatement and the Board of Tax Appeals. Two of the Boards are organizing tonight and the Board of Tax Appeals will organize in July if there are any appeals.

At those organizational meetings, a Chair and Vice Chair are elected; they can be the same for all three boards or they can be different.

4. Nomination and Election of Chairperson and Vice-Chairperson

The Town Clerk opened the nominations for Chairperson. Mark Greenvall nominated Ernest Lamphere to serve as Chairperson for the two-year term. Peter MacGillivray seconded the nomination. There were no further nominations. Warren Cross moved to close nominations, which was seconded by Walter Martone. The motion to close passed unanimously. The nomination of Ernest Lamphere as Chairperson was voted and passed unanimously.

The Chair then opened the nominations for Vice-Chairperson. Mr. Lamphere nominated Mark Greenvall to serve as Vice-Chairperson for the two-year term. Warren Cross seconded the nomination. There were no further nominations. The nomination of Mark Greenvall as Vice-Chairperson was voted and passed unanimously.

5. Set polling hours and location for all elections

Dave Yesman moved that the polling hours be set for 8:00am to 7:00pm and the location for the polls be at Riverside Middle School for all elections. Motion seconded by Peter MacGillivray. No discussion. Motion passed unanimously.

6. Request of Clerk to send Challenge letters on behalf of BCA

Peter MacGillivray moved to authorize the town clerk to send out challenge letters on behalf of the Board of Civil Authority. Motion seconded by Warren Cross. No discussion. Motion passed unanimously.

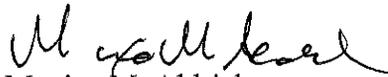
7. Public Comment

None.

8. Adjournment

Mark Greenvall moved to adjourn. Motion seconded by Dave Yesman. No discussion. Motion passed unanimously. Meeting was adjourned at 5:43pm.

Respectfully submitted,



Maxine M. Aldrich
Assistant Town Clerk