

**MEMO**

TO: Thomas Yennerell, Town Manager  
Springfield Select Board

FROM: Jeffery F. Strong, Director  
Highway Department  
Water/Wastewater Department

DATE: June 9, 2017

RE: Monthly Reports

Attached please find the monthly reports for the Highway and  
Wastewater Departments for May 2017.

Monthly Activities

Springfield DPW

Highway Division

May 2017

1. Weekly rubbish and recycling removal at town buildings.
2. Hot mix potholes and water cuts.
3. Summer gravel road grading began, dust control put down as needed.
4. Gravel was hauled in to stockpile to facilitate future road maintenance.
5. Spring Cleaning of culverts and ditch lines continued.
6. Began Sweeping the streets and sidewalks in town as well as the secondary paved roads.
7. Brush was cut in problem areas and around street signs and bridges.
8. Street sign posts were straightened as needed, new signage was put up.
9. County Road Bridge Closure signage was adjusted.
10. Repaired lawn damage from winter plowing.
11. Semi Annual Basin and Sewer line cleaning was done by outside contractor and Town Personnel.
12. Catch Basin and Manhole frame repairs were started.
13. All Islands were mowed and trimmed as needed.
14. Brush was moved from the pile at the Transfer Station to the Burn pile at DPW.
15. Crushed containers regularly at Transfer/Recycle facility.
16. DPW personnel covered for Parks and Rec employee on vacation by taking care of ballfields.
17. Bank at Town Office was stabilized with silt fence.
18. Tree cut and stump removed at Town Office Garden at the request of Garden Club.
19. Flower boxes were put out for Garden Club.
20. Debris was picked up from cleaning of garden at Rt 10/106 intersection.
21. Green Up tools were provided and bags picked up following Green Up.
22. Shovels and brooms provided for 8<sup>th</sup> graders doing work to beautify downtown.
23. Hedge Row removed in front of Movie Theatre and loam put in.
24. Spring Clean-up of all Cemeteries continued to prepare for Memorial Day. There were eleven full burials and five urn burials.

MONTHLY ACTIVITIES  
WW COLLECTION  
MAY

1. We performed the daily checks of known trouble spots throughout town to ensure a good running collection system.
2. Inspected outfalls regularly and filed the State report.
3. Removed grit and rags from the river crossings and various trouble spots on a regular basis.
4. We had Hartigan here this month. They flushed and vactored thousands of feet of line and cleaned multiple grit retention tanks.
5. We marked or sewer on Litchfield and Ellis Streets for contractors repairing or replacing service lines.
6. We had a call to Valley Street for a plugged sewer/service line.
7. We had a call for a plugged sewer on Wall Street. We located our sewer and it was a plugged service line.

The personnel for WW Collection performed daily checks to ensure that the collection system runs and performs to the best of its ability.

MONTHLY ACTIVITIES  
WWTP  
MAY

1. Monthly monitoring of the Pretreatment Facility and Western Seep.
2. Sent WR-43 reports for the Treatment Plant.
3. We had all our generators serviced this month.
4. We sampled our compost and biosolids for the second quarter this month.
5. We worked on all three pumps at pump station #1 this month. All three pumps are now operating correctly.
6. We had to repair our sludge feed pump this month. It is working for now but will need parts to be fully operational.
7. We had our UST at pump station #1 inspected this month.
8. We had Hartigan here this month to clean a few tanks and pump stations.
9. The PTF and Western Seep were sampled this month for the second quarter.
10. We are continuing with the training for our two new operators. They are doing an excellent job and both are learning very quickly.

The personnel at the treatment plant performed daily operations to ensure that the final effluent remains exceptional and the solids handling continues to perform well. We were able to achieve no violations for the month of May.