

# TOWN OF SPRINGFIELD

## REMOTE PUBLIC MEETING PROCEDURES

As Chair of the Springfield Selectboard I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are:

- a) Providing public access to the meeting by video conferencing means with additional access offered through telephone. We are using Zoom Video Communications, Inc for this remote meeting. All members of the Springfield Selectboard have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by accessing the Zoom app on their computer/phone or other device.
- b) Providing public notice of instructions for accessing the meeting. Notice to the public of the necessary information for accessing meetings, including how to access the meeting using the Zoom App or telephone will be included in our posted meeting agenda on the Town's website (<https://springfieldvt.govoffice2.com>). The Agenda will also include a link to the Zoom meeting. Find and follow the "Selectboard" link under "Agendas, Minutes & Notices" to the appropriate Agenda.
- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please join the meeting by calling one of the phone numbers listed on the Agenda and using the meeting ID also listed on the Agenda and
- d) Continuing the meeting if necessary. In the event the public is unable to access the meeting, it will be continued to a time and place certain.

Please note that all votes taken during the meeting that are not unanimous will be done by roll call vote, in accordance with the law.