

**SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION**  
**BOARD OF DIRECTORS' MEETING**  
Tuesday, March 24, 2020  
ZOOM Meeting  
8:00 am

**MEETING MINUTES**

**Present:** Doug Gurney, Patti Putnam, Dale Williamson, Rick Bibens, Bob Kendall, Nate Cobb, Todd Priestley, Heather Hartford, Paul Kowalski and Bob Flint

**Absent:** Caitlin Christiana, Kristi Morris

President Doug Gurney called the meeting to order at 8:00 am.

- 1) **Review of minutes from February 25, 2020:** Rick Bibens made a motion to approve the minutes from February 25, 2020, seconded by Patti Putnam. So moved.
- 2) **Review of February Financials:** Bob Kendall made a motion to accept the February financials, seconded by Patti Putnam. So moved.
- 3) **Executive Director's Report:** Topics will be covered throughout the meeting.
- 4) **Old Business:**
  - a. **J&L 1 Update:**
    1. **Demo Bids/CDBG Delay:** Bob told the Board that he and Tom Kennedy met with CDBG staff last week and were advised not to put the project out to bid until the environmental review is completed and approved by ACCD, in order to preserve eligibility for the grant. He said that they advised that a fall application would probably make the most sense, in order to have the best chance at funding.
    - b. **Bryants Building/ Neighbor Issue :** Bob told the Board that there have been complaints by a resident on Commonwealth Avenue about noise that is coming during the night from the refrigerated truck units that are parked at the north end of Bryants. He said that the company that rents the space has been very cooperative and has been working with us on moving the trucks to another area on the property to attempt to reduce the noise.
    - c. **Working Communities Challenge:** Bob told the Board that the Federal Reserve is in communication with the 8 Planning Grant recipients and that the application process is likely to be put on hold for some time, due to COVID-19.
- 5) **Other Business:**
  - a. **COVID- 19 Response/Business Resources:** Bob reported that he and Debra Boudrieau/SBDC were in constant communication with each other as well as with ACCD in response to the current situation. We have created a database of companies from the region who have contacted our office as well as the state and will be sending information to them as we learn more about possible resources that are available.
- 6) **Executive Session:** A motion was made by Bob Kendall to go into Executive Session at 8:25 am, seconded by Rick Bibens. So moved.

A motion to come out of Executive Session at 8:36 am was made by Rick Bibens, seconded by Bob Kendall. So moved.

No action taken following Executive Session.
- 7) **Adjourn:** The meeting was adjourned at 8:37 am.

Respectfully,

Sandy Clifford