

Town Manager's Report

February 12, 2018

Human Resources Update

There are five (5) new town employees. The new employees are replacing employees that resigned or retired. There are also open positions as indicated below.

1. On December 28th a Maintenance Worker II/Truck Driver was hired to replace an employee who resigned.
2. On January 24th a Police Officer was hired to replace an employee who resigned. This employee started at the Police Academy on February 5, 2018.
3. On February 5th a Plant Operator was hired to replace an employee who resigned.
4. On February 7th a conditional job offer was made to an applicant for a second Plant Operator. He will replace an employee that will be retiring as of March 23rd.
5. On February 6th an Interim Planning and Zoning Administrator was hired. He will be employed until a full-time replacement is appointed to fill the recent vacancy created by the current Planning and Zoning Administrator's resignation.

OPEN POSITIONS

1. Maintenance Worker I at the Public Works Department is open. We hope to start interviewing within the next two weeks.
2. The Full-time Planning & Zoning Administrator position is open. The Town is advertising for a replacement. We have received several responses and applicants have until March 1st to submit a cover letter and resume.
3. A Fire Department Captain submitted his resignation on February 9th.

Parking Facility Study

The first report from Desman Design Management is expected during the week of February 12th.

"VNA" Park Design

Carolyn Radisch from Greenman-Pedersen, Inc. is scheduled to present a conceptual park plan at the Main Street Committee meeting on February 21st. After that presentation, the public input phase will begin.