

SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION

BOARD OF DIRECTORS' MEETING

January 22, 2019

SRDC Conference Room

8:00 am

MEETING MINUTES

Present: Patti Putnam, Dale Williamson, Bob Kendall, Rick Bibens, John Tansey (via phone), Nate Cobb, Kristi Morris, Heather Hartford and Bob Flint

Absent: Doug Gurney and Jason Thom

Vice-President Patti Putnam called the meeting to order at 8:00 am.

- 1) **Review of minutes from December 18, 2018:** Rick Bibens made a motion to approve the minutes from December 18, 2018, seconded by Dale Williamson. So moved.
- 2) **Review of December Financials:** Bob Kendall made a motion to accept the December financials, seconded by Rick Bibens. So moved.
- 3) **Executive Director's Report:** Items will be covered throughout the meeting.
- 4) **Old Business:**
 - a. **J&L 1 Update:**
 1. **Partial CAP Status:** Bob said that he and Dan Voisin, from Stone Environmental, presented the Partial CAP at a recent Springfield Selectboard meeting, which served as a required public hearing. Kristi Morris said that the Board found the presentation to be informative.
 2. **Revised HP Agreement:** Bob said that he would be meeting on Thursday in Montpelier to attempt to finalize an updated MOU with the Division of Historic Preservation. He said that the latest draft raised some issues of potential concern.
 - b. **Jones Center Status:** Heather said that All Seasons was continuing work on the entrance on the back side of the building, including putting in a canopy over the door.
 - c. **Bryants Building:**
 1. **Renovation Project:** Heather told the Board that this stage of the project was completed. She said that the interior wall was done, as well as lighting and installation of heat tape in the existing roof drains.
 - d. **CRDC/WIC/SRDC Transition:** Bob said that the remaining barriers to the transfer of properties to WIC and the RLF to SRDC were slowly being removed. The Federal Government shutdown has complicated the EDA pieces of this, but he said that the deed restrictions for the former Goodyear site had been filed. John and Bob shared discussions with the WIC Board about concerns with recent projects and how that might impact SRDC's willingness to contract for management services of the properties. It was agreed to continue the discussions between the organizations.

e. Park Street School/ Black River Innovation Campus:

1. BRIC Director Position: Bob said that the BRIC Board was continuing to speak with potential candidates for the Executive Director position.
2. Purchase and Sale Agreement: Bob said that the School Board was still reviewing the draft agreement. He indicated that Ethan McNaughton had looked at this, on SRDC's behalf, and was comfortable with moving forward. A motion was made by Rick Bibens to authorize Bob Flint to sign the Purchase & Sales agreement with the Springfield School District for the former Park Street School. Motion seconded by Bob Kendall. So moved.

5) Other Business:

- a. Economic Development District Update: Bob said that we were beginning to gather the information for the annual statistical update to EDD housing prices and public assistance by town. He said that he hoped to have this completed by March.
- b. Legislative Update: Bob did a quick overview of the main issues the RDC's are following. He said that he would be testifying this Thursday in the House Commerce committee about the BRIC project.
- c. Northern Borders Regional Commission: Bob explained this program, which is a Federal source of project funds that all of Vermont is now eligible for. He said that he, and Tom Kennedy, had been part of an effort to work with the congressional delegation to expand this program. The applications will be released in March and he and Tom are discussing potential projects in the region.
- d. Federal Reserve "Working Communities" Program: Bob shared information about this program, which would be overseen by the Federal Reserve office in Boston. He said that the state has been working to roll this out in Vermont and it appears that may happen later this year. He said that a "community" could be a single town or a collection of towns. There will be an application for 6 \$15K grants to develop proposals for 3 \$100K awards to create a plan to impact a specific social/economic indicator. He said that more information will be available as the program gets closer to moving forward later this year.

- 6) Executive Session: A motion was made by Bob Kendall to go into Executive Session at 8:31 am, seconded by Rick Bibens. So moved.

A motion to come out of Executive Session at 9:07 am was made by Bob Kendall, seconded by Rick Bibens. So moved.

No action taken out of Executive Session.

- 7) Adjourn: The meeting was adjourned at 9:08 am.

Respectfully,

Sandy Clifford